

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4TH AVENUE, 6TH FLOOR, BRIGHTON, COLORADO 80601

June 14, 2017

A. Call to Order

President Morris called the meeting to order at 6:00 p.m.

B. Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark Bodane, Fire Chief	Christopher Woolley, Battalion Chief
Mike Schuppe, Deputy Fire Chief	Gerard Lutz, Battalion Chief
Whitney Even, Deputy Fire Marshal	Brad Cogburn, Lieutenant, Hazmat Team
Michelle Ferguson, Legal Counsel	Lynn Baca, City Councilwoman
Carol Thompson, Administrative Assistant	Other Guests

C. Presentations

1. United Power

Tom Green, Community Affairs Representative for United Power, noted that the District's new Station 52 is state of the art and the most energy efficient building in Brighton. Mr. Green presented the District with an energy efficiency rebate check in the amount of \$25,158.

2. Hazardous Materials Team

Battalion Chief Chris Woolley introduced Lieutenant Bradley Cogburn who coordinates the District's hazardous materials team. He is also the liaison for the Adams/Jeffco hazmat team. Lieutenant Cogburn updated the Board and narrated a slide presentation on the District's hazardous materials team, apparatus, equipment and training program. It was noted that the District has more hazmat Techs than many of the surrounding fire districts.

3. Fleet Maintenance Division

Chief Bodane updated the Board and narrated a slide presentation on the special projects that the Fleet Maintenance Division has been working on. Chief Bodane, Deputy Chief Schuppe and the Board commended them for all their hard work, not only on special projects, but for keeping the District facilities and apparatus in excellent working condition.

D. Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Assistant Secretary Rowe

RECORD OF PROCEEDINGS

APPROVAL: Motion carried unanimously.

E. Public Comment
None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending April 30, 2017
2. Approval of May 2017 accounts payable checks:
GF check numbers 30789 to 30848 and ACH Bank Transactions
CD check numbers 20093 to 20111
Total April 2017 expenditures: \$1,796,889
3. Approval of May 10, 2017 District Board Meeting Minutes
Approval of May 24, 2017 Special Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

G. Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane discussed the following items:

1. The District has one member in the 2018 Colorado Firefighter Calendar and four members in the Colorado Puppy Rescue Calendar.
2. The District has received a Broker's Opinion of Value on the existing vehicle maintenance facility.
3. Brian Olivas was granted a FPPA Pension Disability. His last day on the District's payroll will be June 21, 2017. The District will plan a luncheon at the new Station 52.
4. The Chief will begin his interviews starting next week to fill the open Lieutenant position.
5. There is a meeting scheduled for July 7, 2017 with Adams County regarding impact fees and a proposed common IGA for fire districts in the County. The fire districts have all agreed to a common IGA, but each district would have their own impact fee.
6. Chief Bodane met with the City of Brighton Assistant Manager and Director of Community Development regarding the City's impact fees. City staff is supportive of the fees, but they expressed concerns over commercial fees and asked what impact the fees might have on, or in attracting, future development. Chief Bodane noted that the Board's position is that if the City wants to negotiate a package to bring in commercial business and lower impact fees, and if the City and the District receive equal percentage decreases, the District would be in favor of the arrangement as it would garner more overall property tax for the District. The District would not support an arrangement where the City did not share equally in the reduction of impact fees.
7. Chief Bodane received a basic plan from architects to create additional office space. Chief Bodane will seek proposals for completion of that project. Chief is working with the City of Brighton regarding the office space lease update and renewal.
8. Firefighter testing has been completed. The Chief will begin interviewing candidates on Monday June 19th.

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Deputy Fire Chief:

In addition to his written report, Deputy Fire Chief Schuppe discussed the following:

1. Engine 51 has some excessive wear and blow-by on its engine. Apparatus will go in for an in-frame engine overhaul. The District received a couple of bids for the overhaul. Estimated cost is \$19,000.
2. EMS Grant – Firefighter/Paramedic Austin Coleman attended the EMS Grant hearing in May. The District should hear by the end of June if it has been awarded the grant. The grant is for two LifePac 15 Monitors, Lucas CPR device, and an Airway Management Trainer. The grant is a 50/50 match. Total equipment cost is approximately \$80,000.
3. The Denver Fire Department will be holding a full-scale training exercise in July. The District has been attending some joint trainings at Denver's training facility. In July the hazmat team will participate in a tabletop hazmat training exercise with Ward Petroleum as it relates to fracking operations.
4. Calls for Service – May was a busy month; May had 606 calls. There is an increase in mutual aid given calls with South Adams Fire Protection District (South Adams). The District is working with South Adams on some EMS/aid responses to make sure District resources are being used appropriately.
5. The District continues to make changes in the ImageTrend/RMS program regarding the mutual aid reports being automatically downloaded into the system. The inspection and occupancy module will be completed soon. Chief Schuppe will be attending the ImageTrend Conference in July. The District continues to monitor the TriTech CAD system. The cradle points in the vehicles have been updated.

Financial Report:

Finance Manager Saunders was absent. Chief Bodane updated the Board on the following items:

1. Bob Feis will present the 2016 Audit at the July 12th meeting.
2. Specific ownership tax is still ahead of last year.

Deputy Fire Marshal

In addition to the written report, Deputy Fire Marshal Even updated the Board on the following:

1. Various new business construction projects.
2. District Fire Inspectors are doing a lot of business inspections and re-inspections.
3. Commended Public Safety Educator Dawn Blunt and Public Information Officer Ridderbos for their work on the Safety Expo. Public Safety Educator Blunt is working on the Kids Academy which will take place in July.

Public Information Officer Report

Public Information Officer Natalie Ridderbos was absent. Battalion Chief Chris Woolley presented the following:

1. Slideshow of various incidents, training events and other District events including Help for Homes, the Safety Expo, and the Main Street fire.

Attorneys' Report:

In addition to her written report, Attorney Michelle Ferguson updated the Board on the following items:

1. Attorney Ferguson noted that next month Ireland Stapleton will provide the Board with a summary of key legislation that was passed by the Colorado Legislature in 2017, some of which the Board may need to take action on.
2. The closing on the Vestas property has been delayed again due to some legal matters. Legal Counsel is waiting on Vestas to submit a revised amendment before a new closing date can be scheduled.

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3. The District is waiting on a response from Weld County regarding the Weld County Fire Code issue.
4. Legal Counsel clarified some differences between the Heart and Circulatory Trust and the Cancer Trust. It was noted that the Heart and Circulatory Trust was mandated and had to be funded and that DOLA provided some of the funding. The Cancer Trust is voluntary and there is no funding available. The District would bear the cost of coverage for its employees. The District will need to make a choice, to either be a part of the Trust or continue to cover employees under workers' compensation benefits for presumptive cancers that are outlined in the statute. There is a resolution coming before the Board that would add the Cancer Trust benefit to the Heart and Circulatory Trust.

City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the Board on the following items.

1. Councilwoman Baca thanked Chief Staff and the Board for all that the District does in the community including the safety expo, public relations, and fire protection. She commended Battalion Chief Gerard Lutz and the District on their response to the Main Street fire.
2. Councilwoman Baca responded to the lack of response from the City regarding the impact fees. She will bring the issue to the City Council.
3. City Manager recruitment is down to three out-of-state candidates. The City will hold a community reception on July 6th where citizens can ask questions. Candidate interviews are scheduled for July 7th. The City hopes to have a new City Manager by the second week of August.
4. Councilwoman Baca will bring before City Council the flooding and closure of the road in front of the new fire station located at 124 S. 40th Ave. (Bridge and Tower). Chief Bodane noted that he met with Clint Blackhurst, the Interim City Manager, who stated that they are working on a plan to mitigate the problem. It was also noted that the City is looking at installing a traffic light at Bridge and Tower.

H. Old Business

1. Station 52 Update

Chief Bodane updated the Board on the progress of Station 52.

2. Vehicle Maintenance Facility Update

Chief Bodane updated the Board on the progress of the Vehicle Maintenance Facility.

I. New Business

1. Resolution 2017-02 – Colorado Firefighter Heart & Cancer Benefits Trust

Chief Bodane reiterated that the Cancer Benefits Trust is a voluntary program. He recommended that the Board approve and stated that under the Trust, employees who are diagnosed with cancer receive their benefit up front. Workers' compensation claims may or may not be covered for any given individual situation. The Trust was supported by the Colorado Firefighters Association, Colorado Fire Chiefs, and Special District Association.

MOTION: Vice President Gerhardt made a motion approve Resolution 2017- 02 **ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIGHTER HEART AND CANCER BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH**

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously

RECORD OF PROCEEDINGS

2. Authorization to Seek Bids for Construction of Fleet Maintenance Facility

MOTION: Treasurer Serafini made a motion to approve the Authorization To Seek Bids For Construction of a Fleet Maintenance Facility

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously

3. Authorization to Purchase Turnout Gear

Deputy Chief Mike Schuppe advised the Board that based on industry standards, manufacturer's recommendations and the routine exposure to heat, smoke and wear and tear, it had been determined that the useful life of turnout gear is ten years. The District has implemented a five-year replacement program for primary sets of gear. He recommends that the board approve the purchase of fourteen complete sets of turnout gear. The current five-year replacement program allows for anticipated replacement of one-fifth of the entire inventory every year.

MOTION: Vice President Gerhardt made a motion to approve the authorization to purchase 14 sets of turnout gear in the amount of \$35,350 from MES (Municipal Emergency Services).

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

J. Executive Session

MOTION: Assistant Secretary Rowe made a motion at 7:51 p.m. to enter into an executive session pursuant to C.R.S. § 24-6-402 (b) and (e) to Receive Advice of Legal Counsel on Contract Negotiations.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

Attorney Ferguson confirmed for the record that the executive session is considered privileged attorney-client information and will not be recorded.

MOTION: Assistant Secretary Rowe made a motion at 8:50 p.m. to return to general meeting.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously

K. Adjournment

MOTION: Assistant Secretary Rowe made a motion at 8:50 p.m. to adjourn the meeting.

SECOND: Treasurer Serafini

RECORD OF PROCEEDINGS

APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 8:50 p.m.

Arlin Riggi, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle B. Ferguson, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §24-6-402(4)(b) and (e).

Dean Morris, President