

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4TH AVENUE, 6TH FLOOR, BRIGHTON, COLORADO 80601
January 11, 2017

A. Call to Order

Vice-President Gerhardt called the meeting to order at 6:00 p.m.

B. Roll Call

Present

Scott Gerhardt, Vice President
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Absent

Dean Morris, President (excused)
Frank Serafini, Treasurer (excused)

Also in Attendance

Mark Bodane, Fire Chief	Carol Thompson, Administration
Michelle Ferguson, Legal Counsel	Christopher Woolley, Battalion Chief
Rita Saunders, Finance Manager	Lynn Baca, City Councilwoman
Natalie Ridderbos, PIO	Other Guests

C. Presentations

D. Call for Changes to the Agenda

Executive Session was removed from the agenda.

MOTION: Secretary Riggi made a motion to approve the agenda with changes.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

E. Public Comment

None

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending November 30, 2016
2. Approval of December 2016 accounts payable checks:
GF check numbers 30299 to 30385 and ACH Bank Transactions
CD check numbers 20032 to 20040
Total December 2016 expenditures: \$1,651,739

RECORD OF PROCEEDINGS

3. Approval of December 14, 2016 District Board Meeting Minutes

MOTION: Secretary Riggi made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

G. Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane discussed the following items:

1. Truck 53 is out-of-service; it has issues with the pump shaft.
2. The radiator on Engine 52 will be replaced.
3. Staff has received a draft actuarial study for the District to provide retiree health benefits. Chief Bodane will submit a copy of the final actuarial study to the Board.
4. Station 55 is located on a parcel of land that has an existing oil and gas lease with Great Western Oil & Gas Co. The well has been updated. The Chief advised the Board that the District must approve a new form to continue receiving royalties on the well.
5. Vestas has contacted legal counsel regarding the land donation agreement.
6. The architect has started gathering information for the vehicle maintenance building. Conceptual drawings will be presented to the Board when available.

Deputy Fire Chief:

Deputy Fire Chief Schuppe is at the National Fire Academy. Chief Bodane discussed the following:

1. ImageTrend will go live on February 11.
2. There were 5,778 total incidents for 2016, which is 9% higher than 2015 and 20% higher than 2014.

Financial Report:

Accountant Saunders updated the Board on the following items:

1. W2, 1099 and 1095c forms will be finalized and sent to employees by January 31st.

Public Information Officer Report

Public Information Officer Natalie Ridderbos showed a slide presentation and discussed the following events:

1. A blood drive is scheduled for Friday, January 13th at Station 55. Herbie Roberts is coordinating the drive.
2. Slideshow of various incidents and District events.

Attorneys' Report:

Attorney Michelle Ferguson reviewed the attorneys' report with the Board.

1. Chief Bodane and legal counsel have a meeting with the City of Thornton on January 19th to discuss potential amendment to the IGA relating to the exclusion of the School District's property from the Fire District.

City of Brighton Liaison Report:

Councilwoman Lynn Baca discussed the City of Brighton's events and current projects.

RECORD OF PROCEEDINGS

H. Old Business

Station 52 Update

Chief Bodane updated the Board on the progress of Station 52 and included a slide presentation.

I. New Business

1. Resolution 2017-01 – Board Meeting Schedule and Meeting Posting Locations

MOTION: Assistant Secretary Rowe made a motion to approve Resolution 2017-01. ***A RESOLUTION: 1) APPROVING THE REGULAR BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2017; AND 2) DESIGNATING POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS.***

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

J. Adjournment

MOTION: Assistant Secretary Rowe made a motion at 6:25 p.m. to adjourn the meeting.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

Vice President Gerhardt adjourned the meeting at 6:25 p.m.

Arlin Riggi, Secretary