

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
500 S. 4<sup>TH</sup> AVENUE, 6<sup>TH</sup> FLOOR, BRIGHTON, COLORADO 80601

October 10, 2018

A. Call to Order

Vice President Scott Gerhardt called the meeting to order at 6:00 p.m.

B. Roll Call

Present

Dean Morris, President – (via teleconference)  
Scott Gerhardt, Vice President  
Arlin Riggi, Secretary  
Don Rowe, Assistant Secretary

Excused

Frank Serafini, Treasurer

Also in Attendance

Mark Bodane, Fire Chief  
Michael Schuppe, Deputy Chief  
Michelle Ferguson, Legal Counsel  
Andria Koenig, Administrative Manager

Whitney Even, Fire Marshal  
Natalie Ridderbos, Public Information Officer  
Other Guests

C. Presentations

None.

D. Call for Changes to the Agenda

Vice President Gerhardt corrected the title for Whitney Even in the Agenda to “Fire Marshal Even” in light of her recent promotion.

MOTION: Secretary Riggi made a motion to approve the Agenda, as revised.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date, ending August 31, 2018
2. Approval of September 2018 payments of \$642,329
3. Approval of September 12, 2018 Board Meeting Minutes

MOTION: Assistant Secretary Rowe made a motion to approve the Consent Agenda, as presented.

SECOND: Secretary Riggi

## RECORD OF PROCEEDINGS

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APPROVAL: Motion carried unanimously.

### G. Reports/Informational Items

#### Chief's Report:

In addition to his written report, Chief Bodane discussed the following items:

1. Roof replacement on the maintenance building began on October 10. The insurance claims for the roof repairs for the District's other buildings total approximately \$110,000.
2. Chief Bodane proposed that the Board review the 2019 Budget on November 8.
3. The Greater Brighton Chamber of Commerce Dinner is scheduled for November 16 at the Todd Creek Clubhouse. The District has a table and has invited the Board to join.
4. The District's Promotional Ceremony will be held on October 15, 2018 at 6:00 p.m., at Station 52.

#### Deputy Fire Chief:

Deputy Fire Chief Schuppe updated the Board on the following:

1. Deputy Fire Chief Schuppe provided the Board with the latest drawing of the new Engine and stated that production will start within the next 30 days. He said that Staff anticipates that the Engine will be complete in March.
2. Deputy Fire Chief Schuppe is working with Capt. Brasel on several Assistance to Firefighter Grants that are due towards the end of October. These include a SCBA Grant, Rescue Truck, and Blue Card Incident Command System training.
3. There were 554 calls for Service in September. There were approximately 90 Mutual Aid calls.

#### Financial Report:

Finance Manager Saunders is on leave. Chief Bodane gave the following update:

1. In the current proposed 2019 Budget, the General Fund balance has been increased by \$60,000 from earlier versions of the proposed Budget. Capital development is about \$300,000 higher because construction work on the Fleet Maintenance Facility was done under budget. The Impact Fee Fund is projected to end the year with approximately \$247,000, which is \$190,000 more than budgeted in 2018.

#### Administrative Manager:

Administrative Manager Koenig updated the Board on the following items:

1. Open Enrollment runs 10/1/2018 – 10/19/2018. The Employee Benefit and Health Fair was held the first week in October and was a success. Employees were able to ask questions directly to the various carriers.
2. The District will begin training for the Peer Support Program, starting in November.
3. New temporary employee, Andi Quinonez began on September 24; she is supporting accounting and the Finance Manager.
4. The deadline for line personnel to have their fit-for-duty physicals is approaching.

#### Fire Marshal

Fire Marshal Even updated the Board on the following items:

1. She reviewed the new and on-going construction projects within the District.
2. She thanked Fire Inspector Gutierrez for filling in while Fire Marshal Even was out on leave; Fire Marshal Even also thanked Lieutenant Prill for helping with fire inspections.

## RECORD OF PROCEEDINGS

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3. Fire Marshal Even is training Administrative Assistant Emily Haskin, to take on more tasks.
4. Dawn Blunt, Public Educator, and Crews are visiting local schools during October, participating in Fire Prevention Month activities.

### Public Information Officer Report:

1. PIO Ridderbos provided highlights of District activities and incidents.

### Attorneys' Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. The Colorado State Legislature's Alternatives to the Gallagher Amendment Interim Study Committee has met 3 times over the summer and has prepared a report on possible resolutions to the Gallagher Amendment Issue. Attorney Ferguson discussed with the Board the proposed solutions and how each solution might affect the district.
2. Attorney Ferguson discussed the Statewide Ballot Issue, Amendment 74, Compensation to Property Owners, which purports to protect property owners from loss in "fair market value" due to actions of a governmental entity. She explained the Amendment and possible outcomes for the District if the ballot question were to pass in November.

### H. City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the Board on the following items:

1. Councilwoman Baca continued the discussion of Amendment 74, explaining how the City and County might be affected. The Brighton City Council will be voting on October 16 regarding their formal position, if any, on the Amendment.
2. Councilwoman Baca stated that the City Council's position on the Fire District Mill Levy will be voted on at the same meeting.
3. Councilwoman Baca gave a brief update about the media report that Brighton City is running a "slush fund" from the water fees. Councilwoman Baca stated that she doesn't have any further information, she added that the City Council is committed to having an independent audit in regards to water prices in the city.

### I. Old Business

1. November 6, 2018 Election Update – TABOR Notices have been sent to District residents by Adams and Weld Counties and to non-residents by the District. The Citizens Committee have put up banners around the District, and they are starting a door to door campaign. In addition, the Committee intends to send one of three different mailers to District voters.

### J. New Business

- a. Approval of EMS Equipment Purchase (partially grant funded)

MOTION: President Morris made a motion to approve EMS Equipment Purchase in the amount of \$60,696 with a reimbursed amount from the State of Colorado in the amount of \$30,348.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- b. Draft 2019 Budget Submittal

The Board noted that it has received the draft 2019 Budget for review prior to the deadline required by statute.

## RECORD OF PROCEEDINGS

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c. Bank Account at Bank of Colorado

MOTION: Assistant Secretary Rowe made a motion to approve starting a business relationship with Bank of Colorado and opening up a savings account, so the District can begin accepting credit cards for payment of District services.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

K. Adjournment

MOTION: President Morris made a motion at 6:36 p.m. to adjourn the meeting.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

Vice-President Gerhardt adjourned the meeting at 6:36 p.m.

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Dean Morris, President

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Arlin Riggi, Secretary