

SPECIAL MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
500 S. 4<sup>TH</sup> AVENUE, 6<sup>TH</sup> FLOOR, BRIGHTON, COLORADO 80601

November 8, 2018

A. Call to Order

President Dean Morris called the special meeting to order at 6:00 p.m.

B. Roll Call

Present

Dean Morris, President  
Scott Gerhardt, Vice President – via teleconference  
Frank Serafini, Treasurer  
Arlin Riggi, Secretary  
Don Rowe, Assistant Secretary

Also in Attendance

Mark Bodane, Fire Chief  
Michael Schuppe, Deputy Chief  
Rita Saunders, Finance Manager  
Matt Court, Legal Counsel

C. Call for Changes to the Agenda

Chief Bodane asked for a motion to add consideration of Resolution 2018-08 to the agenda, which establishes an account with the Bank of Colorado.

MOTION: Treasurer Serafini

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

D. Public Comment

Union President Kevin Carson addressed the Board regarding the November 6<sup>th</sup>, 2018 Mill Levy Election and the efforts undertaken by off-duty firefighters to urge voters to support the measure.

E. Review of the Draft 2019 Budget

Staff distributed a slightly revised draft 2019 Budget, which includes minor changes as compared with the version the Board received in October. The Board discussed a number of items from the draft 2019 Budget, including the filling of vacant positions, transfers to other funds, and capital expenditure planning. The proposed final 2019 Budget will be considered by the Board at its December 12, 2018 meeting.

F. Resolution 2018-08

Chief Bodane presented Resolution 2018-08, a Resolution to Establish a Banking Relationship with Bank of Colorado. The Resolution is a follow-up from the last Board meeting whereby the Board voted to establish a banking relationship with Bank of Colorado. The Resolution also identifies the individuals and positions that are authorized to take action on those bank accounts.

MOTION: Secretary Riggi

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

G. Administrative Items

## RECORD OF PROCEEDINGS

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Chief Bodane reviewed the most recent results of the November 2018 Mill Levy election. The most recent vote count shows that the measure failed by 3.5%, or 675 votes out of the total 19,292 votes cast. Chief Bodane stated that the vote total is not final until UOCAVA and provisional votes are counted. Feedback on social media indicates that a significant factor for the number of "no" votes may have been the water rate controversy at the City of Brighton, even though the District had nothing to do with that controversy. Further information will be forthcoming from the County including the precinct voting results.

The Board was updated on the following items:

Station 52 landscape and HVAC. It was noted that with the exception of the landscape, other items, including the HVAC, are no longer under the builder's warranty.

The Vehicle Maintenance Building roof has been replaced. The trim work is yet to be done. The District is getting close to making the final payment, and so the liquated damages of \$59,000, due to the contractor missing the completion date, will be submitted to the contractor.

The old maintenance building is still being cleaned out. Staff has proposed a garage sale for unneeded items and recommends disposing of the remaining items after the garage sale. At that point, the building can be put on the market.

There has been no activity on the cell tower leases as Verizon has put the projects on hold until 2019.

The Board meeting next week will start with a Pension Meeting.

A master Automatic Aid IGA with neighboring departments will be on the agenda next month.

### H. Executive Session

MOTION: Treasurer Serafini made a motion at 7:00 p.m. to enter into an Executive Session pursuant to C.R.S. § 24-6-402(4) (b), (e) and (f) to Receive Advice of Legal Counsel regarding the District's position on matters subject to negotiations, and to discuss personnel matters.

Attorney Court certified for the record that the Executive Session constitutes privileged attorney-client communications and will not be recorded.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

### I. Adjournment

MOTION: Treasurer Serafini made a motion at 8:15 p.m. to adjourn the meeting.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

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Dean Morris, President

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Arlin Riggi, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

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Matthew A. Court, Esq.

## RECORD OF PROCEEDINGS

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I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §§24-6-402(4)(b), (e) and (f).

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Dean Morris, President