

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
500 S. 4<sup>TH</sup> AVENUE, 6<sup>TH</sup> FLOOR, BRIGHTON, COLORADO 80601

November 14, 2018

A. Call to Order

President Dean Morris called the meeting to order at 6:08 p.m.

B. Roll Call

Present

Dean Morris, President  
Frank Serafini, Treasurer  
Arlin Riggi, Secretary  
Don Rowe, Assistant Secretary

Excused

Scott Gerhardt, Vice President

Also in Attendance

Mark Bodane, Fire Chief  
Michelle Ferguson, Legal Counsel  
Rita Saunders, Finance Manager  
Andria Koenig, Administrative Manager

Whitney Even, Fire Marshal  
Natalie Ridderbos, Public Information Officer  
Other Guests

C. Presentations

None.

D. Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda, as presented

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending September 30, 2018
2. Approval of October 2018 payments of \$911,264
3. Approval of October 10, 2018 Board Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda, as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

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## G. Reports/Informational Items

### Chief's Report:

Chief Bodane discussed the following items:

1. Chief Bodane and Chief Schuppe will be attending a PUC Hearing on the closing of Weld County Road 2.5. The District is opposed to the closing of the road, unless they put a frontage road in that runs from Weld County Road 2 to Weld County Road 4.
2. Awards Dinner is December 16<sup>th</sup> at the Armory at 6:00. Invitations will be sent out shortly.

### Deputy Fire Chief:

Deputy Fire Chief Schuppe was excused. Chief Bodane updated the following on his behalf:

1. There are 3 Firefighters who are finishing up in Paramedic school with Denver Health. They will be completing their training in the next 6 weeks.

### Financial Report:

In addition to her written report, Finance Manager Saunders updated the Board on the following:

1. The Audit Proposal has tentative field work dates that have been set. In December, the Auditor will visit to do the preliminary work with the bank accounts and property tax. The more extensive field work would take place the end of February 2019.

### Administrative Manager:

In addition to her written report, Administrative Manager Koenig updated the Board on the following items:

1. A new temporary employee, Terri Cornelius, began on November 5. She is supporting accounting and Finance Manager Saunders.
2. The HR module is being used in the HRIS and payroll systems.

### Fire Marshal

Fire Marshal Even updated the Board on the following items:

1. She reviewed the new and on-going construction projects within the District.
2. She updated the Board on the investigation of two fires in the District, a motor home fire and a drilling well pad site.
3. Impact Fees – District has collected \$224,091 in impact fees

### Public Information Officer Report:

1. Public Information Office Ridderbos provided highlights of District activities and incidents.
2. She presented two videos highlighting the significance of the national Red Shirt Fridays, to support American troops, and the District's Public Education Program

### Attorneys' Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Gallagher Update – Michelle stated that in 2017, the Colorado State Fire Chiefs filed a set of Interrogatories with Governor Hickenlooper, in the hopes that he would file them with the Colorado Supreme Court. She explained to the Board that the Interrogatories were three questions about the

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interaction between the TABOR and Gallagher Amendments, and the ultimate constitutionality of that interaction. She also stated that her firm has received some information suggesting that the Governor is likely to file the Interrogatories with the Colorado Supreme Court.

### H. Old Business

1. November 6, 2018 Election Update – Chief Bodane stated that the final vote total for the November 6, 2018 election are still being counted, including UOCAVA votes, provisional ballots, and any contest that requires a recount. The final, certified results are anticipated by the end of the week. The District's measure appears to have lost by 523 votes or 2.5% of the total 20743 votes cast.

### I. New Business

1. Annual Audit Proposal

MOTION: Treasurer Serafini made a motion to approve the Annual Audit Proposal

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

### J. Adjournment

MOTION: Treasurer Serafini made a motion at 6:45 p.m. to adjourn the meeting.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 6:45 p.m.

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Dean Morris, President

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Arlin Riggi, Secretary