

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4TH AVENUE, 6TH FLOOR, BRIGHTON, COLORADO 80601

May 9, 2018

A. Call to Order

President Morris called the meeting to order at 6:06 p.m.

B. Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark Bodane, Fire Chief	Andria Koenig, Administrative Manager
Mike Schuppe, Deputy Fire Chief	Carol Thompse, Administrative Assistant
Matthew Court, Legal Counsel	Christopher Woolley, Battalion Chief
Rita Saunders, Finance Manager	Austin Coleman, Firefighter/Paramedic
Whitney Even, Deputy Fire Marshal	Other Guests

C. Presentations

1. Emergency Medical Services

Firefighter/Paramedic Austin Coleman narrated a slide presentation about the Emergency Medical Service Division (EMS), the ALS /BLS training programs, and the future of the EMS/Paramedic program. He also demonstrated the Lucas 3 automated compression unit and highlighted other EMS equipment that the District has received through various grants, totaling approximately \$90,000. The District also received a grant for three firefighters to attend the Denver Health Paramedic Program starting in June.

Deputy Chief Schuppe noted that there is a new EMS Quality Assurance module in ImageTrend that will be coming on line soon.

D. Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending March 31, 2018
2. Approval of April 2018 accounts payable checks:
GF check numbers 31650 to 31727 and ACH Bank Transactions

RECORD OF PROCEEDINGS

CD check numbers 20218 to 20223
Total April 2018 expenditures: \$1,308,704

3. Approval of April 13, 2018 Board Meeting Minutes
Approval of April 25, 2018 Special Meeting Minutes
4. EMS Captain Position Description

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

G. Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane discussed the following items:

1. Presented a drawing of the sixty-foot cell tower to be located at the training facility. The project will be submitted to the City of Brighton to start their approval process.
2. The Help for Homes project was last week. The IAFF Local and non-union members worked for two days at a home on Aspen Drive. This was a big project and the home owner was overwhelmed with the extent of all the work that was done. Chief Bodane thanked everyone who helped.
3. The District participated in the unveiling of Deputy Heath Gumm's name at the Sheriff's Office. The event was well attended.
4. There will be an Adams County Fair parade this year, on the Saturday before the fair begins. The District will participate in the parade and is helping with the planning.
5. Crews attended the National Day of Prayer at the Armory.
6. The Ole '27 tapping is scheduled for Saturday, May 19th at the Something Brewery. The Taste of Adams County is May 24th at the Waywire Dome – the IAFF Local will have a chili booth at this event.
7. Chief Bodane thanked Carol Thompson for being the Designated Election Official for this year's Board election. The unofficial tally shows that Director Morris and Director Rowe have been re-elected.

Deputy Fire Chief:

In addition to his written report, Deputy Fire Chief Schuppe discussed the following items.

1. Brush Trucks – Brush 55 is now in service at Station 55. Brush 51 has been moved temporarily to the maintenance facility but can be used out of Station 51 if needed. Deputy Chief Schuppe thanked Battalion Chief Woolley, Fleet Facility Manager Doug Tweedy, and Fleet Mechanic Scott Anderson for getting the two new brush trucks into service.
2. The contract for the new Pierce engine is being finalized. The build turnaround time is approximately 12.5 months.
3. WestNet First-In – the automated voice dispatch system has been running for over a month and is functioning very well.
4. Training Update – Trainings this month included Advanced Life Support (ALS) skills evaluations, "C" shift live fire training held at North Metro, physical fit-for-duty tests held at Peak Performance, and swift water rescue training held on Clear Creek in Golden.

Lieutenant Jesse Eversman is attending the two-week North Area Tech Rescue Academy. Firefighter Brian Guyer, Engineer Justin Lauridson, and Firefighter/Paramedic Austin Coleman are participating in the North Area Officer Fundamentals Training Program; Chief Beehler is the lead for this year.

RECORD OF PROCEEDINGS

Last month, Battalion Chief Woolley and Firefighter Ryan Tate conducted Wildland 101 training at Adcom.

5. In April there were 537 calls for service -- Mutual Aid given and received calls –74; Aid given to South Adams – 9; Aid received from South Adams – 11.

Financial Report:

Finance Manager Saunders updated the Board on the following items:

1. Working on scenarios and various project funding options covering the next three years.

Administrative Manager

Administrative Manager Koenig updated the Board on the following items:

1. Lockton Companies is the District's new insurance broker.
2. Administrative Manager Koenig and Battalion Chief Woolley attended a Workers' Compensation Seminar.

Deputy Fire Marshal

Deputy Fire Marshal Even updated the Board on the following items:

1. Current and new projects within the District.
2. Impact Fees – District has collected \$83,162 in impact fees.
3. Advised the Board that Inspector Jessika Epley has terminated her employment with the District and has gone to the City of Aurora Building Department.

Public Information Officer Report

Public Information Officer Ridderbos was on vacation. Deputy Chief Mike Schuppe presented the following:

1. Two recent videos that were published.

Attorneys' Report:

Attorney Michelle Ferguson was not in attendance. Attorney Matthew Court, attending in her absence, stated that he would answer any questions the Board may have on Attorney Ferguson's written report. He also updated the Board on the following:

1. Legislative Update – There was no legislative solution to the Gallagher Amendment. Legislature has formed an interim committee to study the issue. Ireland Stapleton continues to do research on possible ways to address the Gallagher/TABOR impact on future revenue and is considering the legal aspects of putting a ballot question that would address some of the issues on the November 2018 election.

City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the Board on various City Projects and Priorities.

H. Old Business

1. Fleet Maintenance Facility Update

Chief Bodane showed a slide presentation and updated the Board on the construction progress.

I. New Business

RECORD OF PROCEEDINGS

Staff Vehicle Purchase Recommendation

The current Training Chief vehicle (2012 Chevy Tahoe) will be put into service as the EMS Captain response vehicle. Based on the needs of the District with consideration to the training division, Deputy Chief Mike Schuppe reviewed the purchase options for a new Training Chief vehicle. Three manufacturers were considered with the pricing compared locally vs. the State of Colorado Pricing Agreement.

State Pricing Options: Bids: \$ 35,597 - Ford F150 – Brighton Ford
\$ 31,440 – Chevy 1500 Silverado – Johnson Auto
\$ 33,411 – Chevy 1500 Silverado– John Elway

Local Pricing: Dodge Ram 1500 Crew Cab
\$ 26,486 – Johnson Auto Plaza
\$ 26,598 - John Elway Chrysler Dodge

Based on the bids it was recommended that the District purchase a 2018 Dodge Ram 1500 Crew Cab 4x4 Pickup for \$26,486 as it would meet the needs of the District operationally and financially. There would be an additional cost of approximately \$23,000 for additional equipment to put vehicle into service. Upon further discussion, the Board wanted to remain consistent with the other fleet vehicle models and decided on the Chevrolet 1500 Silverado.

MOTION: Vice President Gerhardt made a motion to approve the purchase of the Chevrolet 1500 Silverado from Johnson Auto Plaza in the amount of \$31,440 with an additional \$23,000 for required EMS equipment.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

J. Executive Session

MOTION: Treasurer Serafini made a motion at 7:12 p.m. to enter into an Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e) to Receive Advice of Legal Counsel on Contract Negotiations regarding the Vestas Gift Agreement.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Treasurer Serafini made a motion to return to general meeting at 7:35 p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

K. Adjournment

MOTION: Treasurer Serafini made a motion at 7:35 p.m. to adjourn meeting.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

Vice President Gerhardt adjourned the meeting at 7:35 p.m.

RECORD OF PROCEEDINGS

Arlin Riggi, Secretary

I hereby attest that the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Matthew Court, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. §§24-6-402(4)(a), (b), and (e).

Dean Morris, President